



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

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(231) 723-3331

CONTROLLER/ADMINISTRATOR

Thomas Kaminski
(231) 398-3500

WAYS & MEANS COMMITTEE

Tuesday, September 8, 2009
8:30 A.M.

Manistee County Courthouse & Government Center
Board of Commissioners Meeting Room

AGENDA

- 1) 8:30 A.M. - Finance Report - Jeri Lyn Prielipp, Financial Assistant
- 2) Review and prioritize grants to be submitted by the County to the Local Revenue Sharing Board in the 2009 Cycle II grant process. All grants are due in the Revenue Sharing Board office on Friday, September 11, 2009 at 5:00 P.M. The grants submitted by County Departments/Agencies are as follows:

A) Public Safety Grant Applications

1) **Manistee County Sheriff's Office = \$9,662.** This application requests funds for the purchase of patrol rifles for the Sheriff's fleet of vehicles along with training and duty ammunition. It is the Sheriff's intention to provide a rifle in each of the six patrol units. The rifle is a Colt LE Commando .223, which is currently used by agencies across the country. The rifle will not replace the shotgun, however, it will equip each patrol unit with a high-power weapon to be used by each officer in the event a dangerous potentially violent situation arises. The cost for the rifles with accessories (tactical sling, mounted light and a soft case) is \$7,962. The purchase of ammunition for training of each officer and a sample supply of duty ammunition would be an additional cost of \$1,700. Should the Revenue Sharing Board not fund the grant in its entirety, priority would be given to purchase three rifles that could be shared and rotated between officers working different shifts, along with ample ammunition to allow for training and carrying of the weapon. Total cost for three weapons, including accessories and ammunition is \$4,831.

2) **Manistee County Firefighter's Association = \$9,450.** This application requests funds to purchase training manuals and DVDs for the County Fire Departments. Continued training is required by the State Training Council. The items to be purchased if this grant were awarded include:

1. Essentials Instructor Resource Kit Plus
2. Essentials Student Package Plus
3. Cardiac Science AED Trainer
4. CPR Pocket Masks

The items listed above are mandatory training items for the Firefighter's Association.

TOTAL PUBLIC SAFETY GRANT APPLICATIONS (2) =

\$19,112

B) Offset Grant Applications

1) None Submitted.

C) Other Grant Applications

1) **Manistee County Medical Care Facility = \$6,113.** This application requests funds for the equipment and installation of a replacement exit emergency door and frame on the southwest side of the Medical Care Facility building. This door is more than an exit and entrance. It is an emergency exit for evacuation of staff and residents. The current doors were installed when the building was constructed in 1961. It is the facility's responsibility not only to maintain these doors but to replace whenever necessary to eliminate potential harm and liability. The Medical Care Facility must provide safe living conditions to 122 sick and elderly people served at any given time. The fire exit doors are vital to the welfare of residents, staff and visitors.

TOTAL OTHER GRANT APPLICATIONS (1) = \$6,113

TOTAL GRANT APPLICATIONS SUBMITTED BY MANISTEE COUNTY (3) = \$25,225

- 3) 9:00 A.M. - John O'Hagan, Undersheriff, will appear before the Committee regarding a request to begin the process of purchasing a new Ford Expedition for the Sheriff's Office. (APPENDIX A)
- 4) Discussion regarding the potential purchase of a replacement County vehicle for use by County Equalization staff and other County employees. This vehicle, if purchased, would replace the 2009 Ford Escape which was recently involved in an accident resulting in a total loss of the vehicle.
- 5) Consideration of recommending the approval of Michigan Department of Transportation Grant Contract # 2009-0704 between the Michigan Department of Transportation and Manistee County for airfield pavement marking, including a marking plan as further defined in Contract # FM 51-01-C53 at Manistee County Blacker Airport for a total project cost of \$56,000, with the total local match equaling \$1,400, with the local match paid from Airport funds. (APPENDIX B)
- 6) 9:15 A.M. - Wayne Beldo, EMS Manager at West Shore Medical Center, will appear before the Committee to request that the County submit a grant application requesting federal assistance for the partial purchase of an ambulance to serve West Shore Medical Center.
- 7) Other Items from Committee Members.
- 8) Adjournment.

TRIAL BALANCE
MANISTEE COUNTY
Balance As Of 08/31/2009

(APPENDIX A)

VEHICLE FUND

GL#	Description	--- Balance ---	
		Debit	Credit
603-000-001.000	CASH	51,225.23	
603-000-202.000	ACCOUNTS PAYABLE		
603-000-390.000	FUND BALANCE		57,074.92
603-000-695.000	MISC. REVENUE		600.00
603-000-699.001	TRANSFER IN - GENERAL FUND		55,000.00
603-000-730.001	EQUIPMENT - SHERIFF VEHICLES	60,730.59	
603-000-730.003	EQUIPMENT - COUNTY VEHICLES	719.10	
Total - All Funds		112,674.92	112,674.92

$\$51,225.23$
 $+ 55,000.00$ (2009/10 approp.)

 $\$106,225.23$
 $(-17,000.00)$ (less purchase of new Co. Vehicle - Replace from fire.)

 $\$89,225.23$
 $+ 12,000.00$ (add Drs. reimb. for car fire - ESTIMATE)

 $\$101,225.23$
 $(-17,000.00)$ (less purchase of another Co. vehicle in 2009/10)

 $\$84,225.23$
 $(30,335.69)$ (less 2009/10 payments due on current sheriff vehicles.) (due 1/8/10 = 4 Crown Lic.)

 $\$53,889.54$ Balance

(APPENDIX B-1)

CONTRACT NO. 2009-0704
FEDERAL PROJECT NO. B-26-0059-2209
AGENDA: DAB

MICHIGAN DEPARTMENT OF TRANSPORTATION
MANISTEE COUNTY BOARD OF COMMISSIONERS
CONTRACT FOR A FEDERAL/STATE/LOCAL
AIRPORT PROJECT
UNDER THE BLOCK GRANT PROGRAM

This Contract is made and entered into this date of _____ by and between the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," and Manistee County Board of Commissioners, hereinafter referred to as the "SPONSOR," for the purpose of fixing the rights and obligations of the parties in agreeing to the following undertaking at the Manistee County-Blacker Airport, whose associated city is Manistee, Michigan, such undertaking hereinafter referred to as the "PROJECT," estimated in detail in Exhibit 1, dated August 11, 2009, attached hereto and made a part hereof.

PROJECT DESCRIPTION: AIRFIELD PAVEMENT MARKING, INCLUDING MARKING PLAN, AS FURTHER DEFINED IN CONTRACT NO. FM 51-01-C53.

WITNESSETH:

WHEREAS, the PROJECT is eligible for federal funding pursuant to the Airport and Airway Improvement Act of 1982, as amended, and/or the Aviation Safety and Noise Abatement Act of 1979; and

WHEREAS, the DEPARTMENT has received a block grant from the Federal Aviation Administration (FAA) for airport development projects; and

WHEREAS, the DEPARTMENT is responsible for the allocation and management of block grant funds pursuant to the above noted act;

NOW, THEREFORE, the parties agree:

(APPENDIX B-2)

EXHIBIT 1

MANISTEE COUNTY-BLACKER AIRPORT
MANISTEE, MICHIGAN

Project No. B-26-0059-2209
Contract No. FM 51-01-C53

August 11, 2009

	Federal	State	Local	Total
ADMINISTRATION				
DEPARTMENT-AERO	\$950	\$25	\$25	\$1,000
	\$950	\$25	\$25	\$1,000
LAND	\$0	\$0	\$0	\$0
DESIGN				
Airfield Pavement Remarking including Marking Plan	\$5,225	\$137	\$138	\$5,500
AERO - Design	\$0	\$0	\$0	\$0
CONSULTANT - Design	\$5,225	\$137	\$138	\$5,500
CONSTRUCTION				
Airfield Pavement Remarking	\$46,818	\$1,232	\$1,232	\$49,282
AERO - Construction	\$44,129	\$1,162	\$1,161	\$46,452
CONSULTANT - Construction	\$0	\$0	\$0	\$0
	\$2,689	\$70	\$71	\$2,830
CONTINGENCIES				
Construction Contingency	\$207	\$6	\$5	\$218
	\$207	\$6	\$5	\$218
TOTAL PROJECT BUDGET	\$53,200	\$1,400	\$1,400	\$56,000

MAC Transfer: 11/19/08 & 3/26/09